NOVOTEL
HOTELS & RESORTS
SYDNEY
PARRAMATTA

To secure your booking, please complete the form below and return back to Novotel Sydney Parramatta either by post to PO BOX 4026 Parramatta NSW 2124 or Email H8787-SB4@accor.com

Contact details

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss

First name Last name

Address Suburb Postcode

Email Contact number

Reservation details *(Early Bird 10% discount applied)*

Number of Adults @ $140 per person

Number of Seniors @ $101 per person

Number of Teenagers (aged 13-17) @ $89 per teen

Children (aged 5 and above) @ $47 per child

Number of babies (aged 4 and under) free of charge

Number of high chair(s) required

Name, Age & Gender of children (aged 12 years and under)

Name	Age	Gender	Name	Age	Gender
Name	Age	Gender	Name	Age	Gender
Name	Age	Gender	Name	Age	Gender

Number of accommodation rooms required

Deposit & Payment Details

50% of the total bill is required (based on above)

Payment method ☐ Credit Card (CC) ☐ Cheque ☐ Money Order ☐ Cash

Name on CC CC number

Credit Card expiry date / Credit Card type

Signature

This signature authorizes Novotel Sydney Parramatta to charge the above credit card details for the itemized booking. In case of cancellation (in writing), the above signatory authorizes Novotel Sydney Parramatta to charge the amount, as stipulated in our Payment and Cancellation Conditions, to the above credit card as a cancellation fee. The booking request above is a request only until the hotel confirms the details (in writing). Kindly note that there is a 1.3% transaction fee applicable on credit cards.

Payment & Cancellation Conditions
A non-refundable 50% of the total amount is required to make a reservation. Full payment of your booking will be charged to the above credit card on Monday 3rd December 2019. No refunds are permitted once confirmed. If this payment is required to be paid by another means please contact the Events Team on (02) 9630 4999. If booked on or after Friday 7th December 2019, a non-refundable payment of the full amount is due within 48 hours and will be charged to the above credit card. Tables will be allocated in order of bookings taken. Bookings are confirmed in writing once full payment is received.

Venue Allocation at 350 Restaurant & Lounge: Bookings with adults only with maximum booking size of 6 people. Subject to availability. The Lennox Ballroom: Bookings with children and groups over 6 people.